**To be Approved at the April 20, 2017 Regular Board Meeting**

**Approved Special Minutes**

**Wednesday, March 23, 2017** - **10:00 a.m.**

**Special Meeting of the Board- Hartford Parking Authority**

**11 Asylum Street, Hartford, CT 06103**

**Commissioners Present**

Rex Fowler, Commissioner

Mitchell Jackson, Commissioner

Mathew Jasinski, Commissioner

Christian Sager, Commissioner

**Present for HPA:**

Eric M. Boone, CEO/Executive Director

Kenya Smith, Associate Director/Director of Operations

**Guests:**

None

1. **Call to Order –** Mr. Jasinski called the March 23, 2017 Special Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 10:02 a.m.
2. **Roll Call of Commissioners –**Mrs. Smith, Madame Secretaryconducted roll call and announced there was a quorum present.
3. **Commissioner’s Comments –** Mr. Jasinski had no comments.

**PUBLIC COMMENT**– None

**REPORTS AND ACTION ITEMS**

1. **Property Management Committee**- Mr. Boone

Mr. Boone discussed an overview of the contract between the City of Hartford and the Yardgoats in regards to parking. Mr. Boone noted that one street in particular, Windsor Street, will be utilized for game day parking and HPA intends on charging for parking during stadium events in accordance with existing HPA pricing policies. However, it was proved difficult to develop concise parking signage to inform parkers of game day charges. Staff looked for sound examples used in other cities to no avail. Based on the current configuration of Windsor Street, the desired result could be achieved through a modification to the street’s parking regulations, however, the modification is outside of HPA’s on-street policy in regards to the operational hours of metered parking.

Mr. Boone proposed to modify Windsor Street parking regulations to seven days a week 8am to 9pm. This would have no impact on the Travelers building located on Windsor Street. All stakeholders would be notified of the enforcement change to 7 days a week on Windsor Street.

 **VOTED:** Approval of modifying Windsor Street metered parking regulations to 4-hour parking between 8am-9pm, 7 days a week.

 (Ayes – Fowler, Jackson, Jasinski and Sager)

**ADJOURNMENT**- Mr. Jasinski polled Commissioners for further comments/questions, and hearing none, then called for a motion, a motion was made by Mr. Sager, seconded by Mr. Jackson, passing unanimously to -

**VOTED:** Adjourn the March 23, 2017 Special Board Meeting at 10:12 A.M.

 (Ayes –Fowler, Jackson, Jasinski and Sager)

Respectfully submitted,

# Kenya Smith

Ms. Kenya Smith, CCMC

Madam Secretary to the Board