



HARTFORD PARKING AUTHORITY

Thursday Feb 20, 2014

5:00 PM

Agenda

1. Call to Order – Ms. LeShane
2. Roll Call of Commissioners
3. Approval of the Minutes of the Regular Meeting January 16, 2014
4. Chair's Comments – Ms. LeShane announce addition of Jennifer Hawkins (CPA) of Mahoney, Sabol & Co to ad hoc search committee for DFA position.

REPORTS AND ACTION ITEMS

1. **Personnel Committee – Mr. Lerman**
 - a. Recommendation requiring action
2. **Finance Committee – Mr. Fowler**
 - a. Monthly Report
 - b. Update on status of current year budget
 - c. Budget update status – highlight new operational initiatives
3. **Marketing Committee – Ms. LeShane**
 - a. MAT Joining ParkWhiz promotions
 - b. Two public information campaigns to support: nighttime enforcement, and new amnesty/booting initiatives (see Property Management recommendation)
 - c. Social Media Update – bag & tag, DPW operations announcements
 - d. Update on XL center parking promotion – supply vs demand
4. **Property Management Committee – Mr. Breetz**
 - a. Monthly Report
 - b. Recommendations requiring action:
 - Authorize MAT structural Desman support
 - Approve policy of 30min drop off and pick up zones
 - Approve resolution/policy of HPA booting scofflaws
 - Authorize surface lot mgt RFR to be issued
 - Authorize surface lot security RFR to be issued
 - Authorize CSG enhancement RFR to be issued
 - c. CEO report on City economic development plan analysis – HPA impacts
 - d. Commercial lot oversight update
5. **Bylaws and Revisions Committee – Mr. Jasinski**
 - a. No Report
6. **CEO Update – Mr. Boone**
 - a) Update on Director of Finance and Administration search
 - b) Progress on On-Street past due collections initiatives

- c) Activity Report
 - New Project #s
 - Prop Mgt-10
 - On-Street -8
 - Completed Projects #s
 - Marketing -2
 - On-Street-3,4
- d) CEO goals status
- e) March Presentation – Citation judgment process update

PUBLIC COMMENT

EXECUTIVE SESSION – Ms. LeShane

1. Personnel Matters, Litigation, and Contracts

ADJOURNMENT