



## MEMORANDUM

To: Hartford Parking Authority Commissioners

From: William R. Breetz, Committee Chair  
Mark K. McGovern, Chief Executive Officer

Re: Property Management Report/Minutes

Date: March 1, 2013

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The Property Management Committee met on February 26th. Committee Chair Bill Breetz, Commissioner Paddi LeShane, Brian Yeakel, Carey Redd, and Mark McGovern were in attendance. The following was discussed:

### **MAT Garage**

- Gesco, Inc. has completed repair work at stair tower C. Stair tower B will be completed next, followed by stair tower A. They remain on schedule with substantial completion by the end of April.

### **Morgan Street Garage**

- The State is still evaluating nearby real estate for office operations that could impact MSG.

### **Library Parking Deck**

- HPA intends to issue an Request for Response (RFR) for repairs needed to the library parking deck. Repairs include the replacement of an expansion joint, routing and sealing of cracks, the application of corrosion inhibitor and the installation of LED fixtures in the lower, reserved parking area. HPA has a \$225,000 budget included in the capital improvement plan for this work.

The Committee recommends that the Board approve, by a motion and vote, the issuance of a RFR for Repairs to the Library Parking Deck. The work would be carried out during the summer.

**Capital Improvement Plan**

- The committee reviewed the capital improvement plan for the remaining FY 2013 through FY 2015. The plan takes into account cost estimates from the recently updated Condition Assessments. Minor revisions to the description of work and other formatting were made. The plan will be forwarded to the finance committee for review.

**Republic Update**

- The committee was made aware that Richard Wagner, General Manager, is no longer with Republic. A revised staffing plan is expected soon.

**Off-Street – Rate Review**

- Please see the attached analysis to facilitate the board discussion and consideration.