



Approved Minutes
Thursday, March 19TH, 2015 - 5:00 P.M.
Regular Meeting of the Hartford Parking Authority Board
155 Morgan Street, Hartford, CT 06103

Commissioners Present

Paddi LeShane, Chair
Ken Lerman, Vice Chair
Rex Fowler, Treasurer
Bill Breetz, Commissioner

Also Present for HPA:

Eric M. Boone, CEO/Executive Director
Carey E. Redd, II, Associate Director
Michael DesRoches, Director of Financial and Administration

Guests:

Kyle Nichols, General Manager, Republic Parking
Kyle Plaskiewicz, Supervisor, Republic Parking

1. **Call to Order** - Ms. LeShane called the March 19th, 2015 Regular Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:20P.M.
2. **Roll Call of Commissioners** - Mr. Redd conducted roll call and announced there was a quorum present.
3. **Approval of Minutes of the Regular Board Meeting of February 19th, 2015** - Ms. LeShane polled the Commissioners for amendments and corrections to the minutes and hearing none called for a motion, a motion was made by Mr. Breetz, seconded by Mr. Lerman that -

VOTED: Approved the February 19th, 2015 Regular Board Meeting Minutes as submitted.
(Ayes - Breetz, Fowler, Lerman and LeShane)

4. **Chair’s Comments** - Ms. LeShane stated the American Athletic Conference Tournament is to be played at the XL Center March 12th thru March 15th and the St. Patrick’s Day Parade scheduled for Saturday, March 14th, 2015 was rescheduled which alleviated tournament organizers concerns about parking and traffic flow if the parade was the same weekend.

Ms. LeShane stated she would attend the Authority’s Budget Hearing. She added other Commissioners may attend though it was not required and no more than 2 Commissioners are to attend to avoid quorum which constitute a Public Meeting, Commissioners elects to attend. She stated she would share Mayor Segarra’s communications related to the budget during that presentation later in the meeting.

Mr. Boone stated due to the rescheduling of St. Patrick’s Day Parade the parking and traffic flow strategy was not implemented. He added small number of parking operators deviated from

the agreed upon parking rates which raised concerns and those concerns were addressed by the HPA to the extent the HPA could.

REPORTS AND ACTION ITEMS

1. **Personnel Committee** - The Report was tabled until Executive Session.
2. **Bylaws and Revisions Committee** - Mr. Redd stated that the Bylaws Committee continues its work on proposed revisions. He added the Committee had scheduling challenges have impacted their ability to meet and finalize revisions but he was confident the challenges would not persist.

Mr. Redd stated Commissioners did not provide any feedback and or input on the proposed Secretary of the Hartford Parking Authority Board of Commissioners draft. Ms. LeShane stated the draft then was accepted as submitted.

2. **Marketing Committee** - Ms. LeShane stated the Marketing Committee does not have any current activities or projects to report.
3. **Executive Director's Report Update** - *Please see the Executive Director's Activity Report for details*

- a) **HPA Office Move** - Mr. Boone stated the HPA received comments from the landlord of the leasing contract agreement for the HPA's administrative offices. He stated Gina Varano, Assistant Corporation Counsel, City of Hartford (City) recommend outsourcing the legal work. He stated Ed Hill, Esquire was retained to perform the required services, as needed. He noted he conducted several interviews with legal counselors prior to selecting Mr. Hill. Mr. Breetz stated he is acquainted with Mr. Hill and in his opine Mr. Hill has the experience to negotiate a fair agreement on behalf of the HPA. Mr. Boone stated Mr. Hill and he are scheduled to meet to discuss the lease and the landlord comments the following week.

Mr. Boone stated he has contacted the State of Connecticut's ("ST of CT" or "CT") Department of Administrative Services' (DAS) representative to authorize the DAS/HPA lease agreement extending the HPA's stay in the Morgan Street Garage (MSG) a couple of months in case the fit out and or other construction requirements for the new property is not completed by July 2015. He stated as agreed with Mr. Breetz there will be an expense incurred for the time period the HPA remains in the MSG if the new property is not ready. Ms. LeShane stated the DAS/HPA lease agreement allows the HPA some flexibility and length of term is contingent on the construction/move-in schedule. She stated the ST of CT has multiple departments that approve contracts and it was best to authorize the DAS/HPA lease agreement as quickly as possible. She added this would provide ample time to address any concerns that may arise prior to the HPA's MSG administrative office lease terminating July 2015. Mr. Breetz stated DAS/HPA lease agreement is month to month. He noted HPA's current agreement with the ST of CT for its occupancy in the MSG's administrative office allows the HPA to terminate the lease without notice and the lease agreement does not. Mr. Boone stated the DAS/HPA lease agreement has 30-Day notice provision.

- b) **Facility and Project Management Position** - Mr. Boone stated HPA receive 99 resumes in response to the advertisement of its Facilities and Projects Manager position and 4 resumes were from Hartford residents. He stated the advertisements was post on 3 on-line sites, 4 parking industry on-line sites and published in 4 local community-based newspapers. He stated 6 candidates were initially selected for telephone interviews which resulting 2

finalists. Mr. Boone stated he expects to complete in-person interviews with finalists within the next 2 weeks. He stated once a decision is made on either candidate, he will discuss hiring the candidate with Mr. Breetz and Mr. Lerman. He added background check will be performed on the final candidate prior to the candidate being hired in response to Commissioners inquiries.

- c) Church Street Garage Pipe Rupture – Mr. Boone stated the Church Street Garage (CSG) was not winterized. Thus, on March 2nd, 2015 a potable water riser between the CSG’s 3rd and 4th floors ruptured spilling approximately 2ft water in the boiler room on the lower level. He stated all repairs except duct cleaning and reinsultion have been completed at an estimated expense less than \$35k. He stated Repairs Account funds are to be used to offset the expense because the repairs are not covered by insurance. He stated Republic’s staff identified the rupture, took appropriate action in notifying HPA and Republic’s management and Republic’s CSG supervisor performed admirably in absence of HPA’s Property Manager. Mr. Boone stated the CSG has subsequently been winterized to avoid similar problems going forward.
- d) Asylum Hill Neighborhood Association - Mr. Boone stated many Asylum Hill residents acquired their parking permits after the Parking Ambassadors began issuing active citations. He added new permits will printed at no expense to the HPA after discovering the colored printing on the current permits was peeling off.

4. **Finance Committee** - *Please see the Financial Report for details*

- a. FY14-15 Financial Impacts and 4th Quarter Forecast - Mr. Boone stated it is immediately apparent that the events forecasted in March 2014 are significantly different than the actual events of the past eight months and there will be an end of year \$150k budget deficit. He stated key negative externalities highlighted as follows further explain the forecasted deficit:
1. Due to the lack of snow fall between November, 2014 and January, 2015 many parkers that would have parked the HPA’s garages elected to park on-street.
 2. A limited number of snow emergency/snow ban parking citations were issued this winter as compared to past years.
 3. The volume and frequency of snowfall in February, 2015 made meters inaccessible.
 4. The snow removal expense for surface lots resulted in a \$55k revenue loss.
 5. A \$126k revenue loss resulted from the delay in the City closing of the Covered Bridge properties that was planned for August, 2014 and transferring the properties to the HPA but did not occur until January, 2015.
 6. A \$97k revenue loss resulted from the Trumbull Street Relocation Project that eliminates approximately 160 parking spaces in the 1212 Main Street surface lot.
 7. A \$140k revenue loss resulted from the City’s Department of Public Works (DPW) street sweeping improvements and Development Services removal of 3:30PM-6PM restrictions on various streets citywide. He added DS and DPW’s on-street adjustments were viewed by businesses, residents and visitors in a positive manner but they negatively impacted the HPA.
 8. Though CCS has been meeting its budget collections on aggregate but when booting is accounted for this will result in a \$50k revenue loss forecast by the end of the fiscal year.

Ms. LeShane suggests the six factors be incorporated in the FY 15-16 budget presentation which the staff acknowledged.

In response Commissioners' inquiries, Mr. Boone stated event parking revenue is not separated out instead it is included in transient revenue. He stated there has been reduction in the CSG's transient revenue collected due to a significant decrease in number of XL Center events. He added the HPA continues to leverage its partnership with the XL Center to the maximum. He added the UCONN partnership did not meet expectations. The analysis of UCONN athletic events held at the XL Center yield \$0.23/parking space after free 15 parking spaces allowed UCONN were incorporated in the equation and no University of Hartford athletic events generated parking revenue for the CSG.

Mr. Boone stated there have been a series of positive impact to the HPA's FY 14-15 forecast budget including the CSG and MAT Garage performing at or better than forecast and termination of the WESCOR contract that resulted in an estimated \$300k saving. He stated by year end there will be a \$150k deficit based on 2 key assumptions:

- The revenue stream remains constant notwithstanding any significant variance between March 2015 and June 2015.
- There are no new negative externalities outside the HPA's control. He added repairs and payroll savings were factored in the forecast.

Mr. Boone stated HPA submitted a \$3.19M budget that did not include CSG's revenue after August 2015 nor the WESCOR maintenance/service contract savings. He stated since the City's budget assumed the sale of CSG in August 2015, the City extracted CSG's revenue after August 2015 from the HPA's budget forecast that was submitted which reduced the HPA's budget forecast to \$1.7M. He noted the HPA will achieve the budget the City established and there will be a \$150k shortfall to the \$3.19M budget forecast the HPA submitted.

Mr. Boone stated the City recently request HPA to present an updated FY 14-15 budget forecast. He as Commissioners agreed stated his recommendation is to adjust HPA's current budget downward to \$2.9M from \$3.19M. Ms. LeShane suggest an explanation of the City actions which negatively impact HPA's ability to generate revenue should be included the discussion with Mayor Segarra on Friday, March 27th, 2015.

- b. Monthly Finance Report - Mr. Boone stated that the Operating Income was \$2.29M compared to budget of \$2.4M, an unfavorable variance of \$135k; revenues totaled \$6.1M, compared to budget of \$6.2M, an unfavorable variance of \$170k and expenses totaled \$3.799M compared to budget of \$3.835M, a positive variance of \$35k. He stated moved forward Mr. DesRoches' conservative application the \$129k payroll savings through the end of the fiscal year and post it in Closed Out Operations as a significant received expense.

Mr. Boone with Mr. DesRoches concurrence stated the MAT Garage significant variance increased. Mr. DesRoches stated the MAT Garage reports revenue on a cash basis, occasionally payments are not received for a given month until after the close of business at the end of the month therefore those payments are reported to the HPA until the following month. He added the \$30 to \$35k increase in the MAT Garage receivable variance is consistent with their performance in past years and February reporting is not a one off occurrence in response to Commissioners' comments/inquiries. In response to Ms.

LeShane's comments/inquiries, Mr. Boone stated the staff tracks MAT Garages' aged A/R and instructs the parking operator to acquire any delinquency. Mr. Fowler noted MAT Garages' Y-T-D revenue was ahead of budget but not as much as it would be due to the receivable increase which staff agreed.

Mr. Boone stated there was a \$23k 1-time expense for surface lots snow removal resulting from Republic's agreement to performance such services once accumulation based on Brainard Airfield's snowfall reports exceed the established threshold in their contract however the expense has been offset by increases in surface lot revenues. He stated the surface lots have all come on-line and it is expected revenue will be \$30k ahead of budget.

Mr. Boone stated the \$165k increase in citation aged A/R was due to the significant increase in citation issuance in February 2014 that remain uncollected in response to Ms. LeShane's inquiry.

Ms. LeShane polled the Commission for further comment and or questions, hearing none, then called for a motion, made by Mr. Fowler, seconded by Mr. Breetz, that –

VOTED: Accepted the February 2015 Monthly Financial Report.
(Ayes – Breetz, Fowler, Lerman and LeShane)

- c. Approval of the FY2015-2016 Budget – Deferred for discussion in Executive Session.
5. **Property Management Committee** - *Please see the Property (PM) Management Report for details.*
- a. MAT Repairs and Preventive Maintenance - Mr. Breetz stated due to continuing insufficient temperatures 30,000 sf of the MAT Garage membrane remains to be installed. He added the expected rise in temperature in coming weeks should permit the contractor to complete the repairs and preventive maintenance improvements.
 - b. Republic Update - Mr. Breetz reported CCS FYTD standard collection rate was 80.2% which exceeds the contracted requirement by .2%, Republic's standard collection rate from the start of their contract agreement was 79% and HPA's current operator metric for Republic was 76.5% in February 2015. Mr. Breetz stated handicapped motorists, who do not pay for parking, comprise 17% of the utilization rate which is significant as staff agreed.
 - c. Sheldon Street Lot Lighting - Mr. Breetz stated the 141 Sheldon Street surface lot lighting has been installed and is working well. He stated the ground is too frozen to commence work at the 166 Sheldon Street surface lot. He added the work will commence after the spring thaw.
 - d. HPA/CRDA Management Agreement - Mr. Breetz stated the CSG sale to Capital Region Development Authority is still pending.
 - e. Citation Database - Mr. Breetz stated staff have completed its due diligence and research on the sale on the citation aged A/R. He and asked Mr. Boone to report the staff's findings.

Mr. Boone stated HPA took over on-street operations from the City in early 2006. He stated as part of that transition HPA assumed responsibility for collecting and maintaining the

database of all outstanding citations, HPA transitioned the database into an electronic format via CompPlus and in 2012 transitioned to a higher performing database, T². He stated through these transitions a number of citations were improperly classified or reclassified resulting in the perception of outstanding receivables and there are currently approximately 550k citations in the database of which approximately 305k are unpaid. He stated approximately 155k active citations, totaling roughly \$9.1M, were issued prior to the HPA assumed responsibility for on-street operations in.

Mr. Boone stated it was requested by the Board that staff review the entire database and provide a recommendation regarding the validity and achievability of collecting the aged A/R. He presented the tables first provided to the Board's consideration at the September 2015 regular meeting at which time staff was instructed to pursue writing off items 1-3 and continue evaluating the sale of items 4-9. He stated along with Attorney Varano the staff researched and determined that it is legal to sell parking citation receivables in the U.S. and that no CT municipality has sold parking citation receivables to date and there is no precedent for use in CT.

Through the staff's research and discussions with various municipalities nationally and within CT, the Department of Motor Vehicle (DMV), and a parking citations collections consultant the following has been determined:

- Multiple municipalities have pursued selling their aged receivable; however, the staff has not found one in recent times to follow through with the sale for various reasons.
- CT has strong consumer protections laws which would limit any potential collection consultant to only utilize letter writing as its collection tool.
- If the receivable were to be sold, CT DMV requires HPA to remove all driver information (name, address and telephone number) prior to sale.

In response to Mr. Breetz's comments/inquiries, Ms. LeShane noted collection consultant can acquire driver information through other sources independent of the HPA. Mr. Boone added it has not been determined if the collection consultant can sue the motorist; however, Mr. Nichols stated that once the aged A/R is sold the citations would have to be taken out of the citation database and DMV's registration hold would not be honored by DMV. Mr. Boone stated the DMV registration hold is not that effective. He noted a motorist with 22 parking citations recently came into the office and was able to register their vehicle repeatedly with DMV.

- If there was a collection consultant that is willing to purchase the aged A/R, the acquisition estimates the market value of HPA's aged A/R of approximate \$10.3M is \$200k-\$400k stated another collection consultant not interested in the purchase.

Mr. Boone stated HPA requires City Council resolution approval to either sell the receivable or write-off receivable; therefore, the PM Committee proposes the following process:

1. Issue a RFQ for the receivables contained in Table 1 to ascertain true market value, if any.

2. Through FY15-16 budget process inform Mayor's Office and City Council of intent to sell the receivables contained in Table 1 and write off the receivables contained in Table 2.
3. If there is a market for the receivables contained in Table 1, propose a resolution to City Council through the Mayor's Office to sell them and two write off the Table 2 receivables.
4. When/If a resolution is passed; issue an RFP for the sale of Table 1 receivables.
5. If the resolution doesn't pass, or there isn't a market, propose/amend a resolution to write off the Table 1 receivables.

Mr. Boone stated the PM Committee recommends the sale of the receivables contained in Table 1 after receiving approval from City Counsel, and after issuance of an RFP, with the guidance of the PM Committee and Attorney Varano. Mr. Breetz as agreed by Commissioners and staff added HPA should proceed cautiously to avoid contracting a collection consultant that would destroy/impugn the HPA and City's reputations resulting from their aggressive collection practices. Ms. LeShane added the process and recommendation has sufficient safeguards to avoid selling the aged A/R to a non-reputable collection consultant. She added the HPA would finally be responsive to City Council's request over a number of years to research the sale of the aged A/R whether they agree to do so or not.

Mr. Boone stated the PM Committee further recommends the write-off of receivables contained in Table 2 in accordance with Governmental Accounting Standards Board directives after receiving approval from City Counsel. Mr. Fowler noted the term "debt" should be replaced with the term "receivable" in the recommendation which staff agreed.

Ms. LeShane polled the Commission for further comment and or questions, hearing none, then called for a motion, made by Mr. Fowler, seconded by Mr. Breetz, that –

VOTED: Approved the recommendation to Sale/Write Off the Citation Aged Accounts Receivable and the necessary corrections to the recommendation.
(Ayes – Breetz, Fowler, Lerman and LeShane)

Mr. Boone noted HPA's auditor, McGladrey LLP supports the recommendation in writing though their correspondence delivered to the City in err not HPA. Ms. LeShane request staff simply the recommendation inclusive of Mr. Fowler's suggestion and McGladrey LLP correspondence which staff acknowledged.

- f. HPA Offices - Mr. Breetz stated the topic was discussed earlier in the meeting.
- g. On-Street Parking Placards - Mr. Breetz stated staff along with the City's Administration has completed preparation of the On-Street Parking Regulation Exemption Policy (Policy). He stated the Policy documents the guidelines and procedures for issuance of an exemption placard. He stated PM Committee have discussed the Policy in detail and presented it to Commissioners for discussion in prior meetings. He stated a key element in the On-Street Parking Regulation Exemption Policy is Mayor Segarra retains his authority to approve placard issuance. Mr. Breetz stated the proposed procedures details several qualification categories and exclusions including but limited to valet parking, contractors with obstruction permits, emergency vehicles and various municipal, state and federal vehicles with conspicuous identifiers. Mr. Breetz stated the Policy was well prepared, complimented staff

on its due diligence/efforts in preparation of proposed Policy and recommend in the form of a motion, seconded by Mr. Lerman, the Policy be approved.

Ms. LeShane polled the Commissioners for comments and questions. She stated individuals with exemption placards issued by the City's DPW are to be notified of the Policy's effective date to enable them ample time to transition. Mr. Breetz stated, a paragraph could be added under the article entitled Policy that states "staff shall notify the agencies, departments and or individuals on the list provided by the City's Administration of the On-Street Parking Regulations Exemption Policy." Mr. Boone stated the staff fully intends to notify motorists on the list the City's Administration provides of the new Policy. He stated the City is reviewing their list and will forward it to the HPA thereafter. He stated staff shall notice the agencies, departments and or individuals the City's Administration verify should maintain an exemption placard and have the holder complete the necessary paperwork to transition to the new program. He added during the first months of implementation any motorist with a placard issued by DPW and or honored by the City that is not on the list provided by the City's Administration will be issued a Warning citation with instructions to complete the necessary HPA paperwork to transition to the new program.

Ms. LeShane asked the staff to clarify what authority the HPA has to create regulations under Chapter 10 of the City's Municipal Code. Mr. Boone stated there are 2 Regulation Types to consider:

- Type 1 has a legal connotation defined for a federal regulation, state statute and or municipal ordinance.
- Type 2 has a different definition for a policy statement which the On-Street Parking Regulations Exemption Policy is.

Mr. Breetz read the authorities the HPA is empowered with under Chapter 10 and Chapter 22 of the City's Municipal Code. He stated in Chapter 22 it states "...the Mayor is the Traffic Authority and the Mayor has delegated said authority to the HPA." In response to Mr. Fowler's inquiry, Mr. Boone stated the HPA does not have a written document from the Mayor which explicitly states said authority has been delegated to the HPA. He added Attorney Varano which prepare an agreement letter between the Mayor, DPW and HPA governs the authority the HPA has related to On-Street Parking Regulations Exemption Policy upon approval of the Policy recommendation. Mr. Fowler offered a friendly amendment to the recommendation that the policy be adopted subject to the Mayor's written approval. Mr. Redd stated Attorney Varano stated that her opine was the HPA does not have the authority to create a regulation when discussing the subject in a Bylaws Committee meeting and she was going to research the subject matter prior to presenting the revision to the Board. Commissioners conducted a robust and thorough discussion on the HPA's authority to create a regulation agreeing to accept Mr. Fowler's friendly amendment.

Mr. Boone stated that there were a number of exemption placards issued by DPW with the approval the City's Administration which have not traditionally been tracked properly. He stated as a result of complaints from businesses and residents surrounding Prospect Street and South Prospect Street, the HPA conducted a placard abuse case study on Prospect Street and South Prospects Street between Atheneum Square and Charter Oak Avenue. After significant effort was expended to identify official vehicles from illegitimate vehicles approximately 20 vehicles were removed from a one block section of South Prospect Street and one block section of Prospect Street in response to Mr. Fowler's

inquiry. Ms. LeShane noted the term “Avenue” should be changed to “Street” in the recommendation which the staff acknowledged.

Mr. Boone stated that a variety of vehicles with exemption placards have been observed parked in a singular space for an extended period of time. He said the Policy will provide better governance and procedures for the issuance of exemption placards and monitoring of these vehicles including City vehicles and vehicles owned by City and non-City employees. He added if a City employee’s vehicle is observed in a singular space for an extended period of time notwithstanding location, staff will discuss the subject with the City employee and or their Department head to acquire knowledge why the vehicle was stationary in a singular parking space. He stated if the circumstances persist, the HPA will take corrective actions as needed. He stated the City’s employee on-street parking issue is about a third of the overall issues the HPA has to contend with concerning exemption placards. Mr. Boone stated a number of federal and state staff’s vehicles have self-made exemption placards to park on-street which present the biggest issues. He added the HPA is currently negotiating providing federal employees with parking in the HPA’s 141 Sheldon Street surface lot.

Mr. Boone stated there are 3 categories of exemption placards which allow greater flexibility for the HPA to administer the program and there would have to be a valid reason to allow overnight on-street parking in response to Mr. Lerman’s comments/inquiries.

Mr. Boone stated that the placards will be issued in accordance with where the individual work in response Mr. Fowler’s inquiry. After a brief discussion by Commissioners and staff, Mr. Fowler suggest that the term “work” be replaced with “location” in the recommendation as agreed by all.

Ms. LeShane polled the Commission for further comment and or questions, hearing none, then called for a motion, made by Mr. Breetz, seconded by Mr. Lerman, that –

VOTED: Adopt the On-Street Parking Regulations Exemption Policy subject to the Mayor’s written delegation of authority to the Hartford Parking Authority and the necessary corrections to the recommendation.
(Ayes – Breetz, Fowler, Lerman and LeShane)

- h. Sheldon Lot Parking for City Hall Health Fair - Mr. Breetz stated the PM Committee recommend the HPA allocate 50 free spaces in the 141 Sheldon Street surface to accommodate vendor parking for participants in the City’s Health Fair on May 21st, 2015 with the necessary corrections to the recommendation provided.

Ms. LeShane polled the Commission for further comment and or questions, hearing none, then called for a motion, made by Mr. Breetz, seconded by Mr. Lerman, that –

VOTED: Approve the recommendation for free provide free parking to the vendors participating in the City of Hartford’s air Health Fair May 21st, 2015
(Ayes – Breetz, Fowler, Lerman and LeShane)

- i. FY15-16 Proposed Budget Improvements - Deferred for discussion in Executive Session.

- j. Separation of Booting and Collections Efforts - Deferred for discussion in Executive Session.

OPEN SESSION - PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

- a) Personnel
- b) Budget
- c) Contracts

Ms. LeShane called for a motion, a motion was made by Mr. Lerman, seconded by Mr. Fowler, passing unanimously to -

VOTED: Enter into Executive Session at 6:47P.M.
(Ayes - Breetz, Fowler, Lerman, LeShane)

Mr. Boone participated in Executive Session.

- a) Personnel - Commissioners discussed the HPA's healthcare plan choices.

Ms. LeShane polled the Commissioners for further comments/questions, and hearing none, called for a motion, made by Mr. Breetz, seconded by Ms. LeShane, that -

VOTED: Approved the Personnel Committee's recommendation to eliminate Anthem PPO from HPA's healthcare plan choices.
(Ayes - Breetz, Fowler, Lerman and LeShane)

- b) Contracts - Commissioners discussed the Booting/Collections contractual expense.

Ms. LeShane polled the Commissioners for further comments/questions, and hearing none, called for a motion, made by Mr. Lerman, seconded by Mr. Fowler, that -

VOTED: Approved the Property Management Committee's Booting/Collections recommendation. (Ayes - Breetz, Fowler, Lerman and LeShane)

- c) Budget Item #1 - Commissioners discussed FY 2015 – 2016 Budget Improvements.

Ms. LeShane polled the Commissioners for further comments/questions, and hearing none, called for a motion, made by Mr. Lerman, seconded by Mr. Fowler, that -

VOTED: Approved the Finance Committee's FY 2015 – 2016 Budget Improvements recommendation. (Ayes – Breetz, Fowler, Lerman and LeShane)

- d) Budget Item # 2 - Commissioners discussed FY 2015 – 2016 Budget.

Ms. LeShane polled the Commissioners for further comments/questions, and hearing none, called for a motion, made by Mr. Lerman, seconded by Mr. Fowler, that –

VOTED: Approved Hartford Parking Authority's FY 2015 – 2016 Budget.
(Ayes - Breetz, Fowler, Lerman and LeShane)

Mr. Lerman exited the Executive Session at 7:38P.M

Ms. LeShane called for a motion and a motion was made by Mr. Breetz, seconded by Mr. Fowler, passing unanimously to –

VOTED: End Executive Session and reconvene the Regular Meeting at 7:40PM.
(Ayes – Breetz, Fowler, LeShane)

Ms. LeShane called for a motion and a motion was made by Mr. Fowler, seconded by Mr. Breetz, passing unanimously to –

VOTED: End the January 15th, 2015 Regular Board Meeting ended at 8:15PM.
(Ayes – Breetz, Fowler, LeShane)

Respectfully submitted,

Carey E. Redd, II, CAPP

Carey E. Redd, II, CAPP
Secretary to the Board