



Approved Minutes
Tuesday, May 27th, 2014 – 2:00 P.M.
Special Meeting of the Hartford Parking Authority Board
155 Morgan Street, Hartford, CT 06103

Commissioners Present:

Paddi LeShane, Chair
Ken Lerman, Vice Chair
Rex Fowler, Commissioner
William Breetz, Commissioner
Mathew Jasinski, Commissioner (Via Phone)

Also Present for HPA:

Eric M. Boone, CEO/Executive Director
Brian Yeakel, Director of Property Management

1. **Call to Order** – Ms. LeShane called the May 27th, 2014 Special Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 2:06 P.M.
2. **Roll Call of Commissioners** – Ms. LeShane conducted roll call and announced there was a quorum present.
3. **Chair’s Comments** – Ms. LeShane noted that they are going to talk regarding awarding contracts followed by executive session. Ms. LeShane then asked the Commissioners to consider September 18, 2014 for the special retreat of the HPA Board at 2PM, as this coincides with the regularly scheduled Board meeting. All commissioners were in agreement that this date be tentatively set.
4. **City FY14-15 Budget Update** – Eric Boone noted that the City agreed to the FY14-15 budget including HPA’s moving expenses but without HPA’s CIP expenses. Mr. Boone noted that the City’s CIP budget is yet to be finalized and that he has a meeting scheduled with City Council regarding this. Ms. LeShane and Mr. Boone spoke regarding the budget and sale of Church Street Garage, for approximately \$14 million, to Capital Region Development Authority (CRDA). Eric Boone noted that he is working with all applicable parties regarding this.
5. **Contract Awards** -
 - Surface Lot Operations: Four (4) proposals were received in response to the surface lot operations of 1212 Main Street, 58 Chapel Street, and 141 and 161 Sheldon Street, RFR. After committee evaluation it was determined that Republic Parking Systems (Republic) is in the best interest of HPA.

VOTED: A motion was made by Mr. Breetz, seconded by Mr. Lerman, that Eric Boone is authorized to enter into negotiations with Republic. (ayes – 5)

- Surface Lot Security: Two (2) proposals were received in response to the Surface Lot Security of 1212 Main Street, 58 Chapel Street, and 141 and 161 Sheldon Street, RFR. After committee evaluation it was determined that The Hartford Guides (Guides) is in the best interest of HPA.

VOTED: A motion was made by Mr. Breetz, seconded by Ms. LeShane, that Eric Boone is authorized to enter into negotiations with The Guides. (ayes – 5)

- Church Street Garage Aesthetic Enhancements: Three (3) proposals were received in response to the Aesthetic Enhancements RFR. After committee evaluation it was determined that The Spectrum Services Company, Inc (Spectrum) is in the best interest of HPA.

VOTED: A motion was made by Mr. Breetz, seconded by Mr. Lerman, that Eric Boone is authorized to enter into a contract, for an amount not to exceed \$1,850,000 with the Spectrum, subject to Mr. Boone speaking with CRDA regarding the project. (ayes – 5)

OPEN SESSION – PUBLIC COMMENT

Ms. LeShane opened the floor to public comment, no comments were received.

Executive Session

Ms. LeShane called for a motion to enter into Executive Session to discuss contractual, personnel, and legal matters.

ADJOURNMENT

Mr. Breetz called for a motion and a motion was made by Mr. Lerman, seconded by Mr. Fowler, passing unanimously that the May 27th, 2014 Special Board Meeting ended at 4:05 P.M. (ayes – 5)

Respectfully submitted,

Brian Yeakel, Director of Property Management
Acting Secretary to the Board