



MEMORANDUM

To: Hartford Parking Authority Commissioners

From: William R. Breetz, Committee Chair
Mark K. McGovern, Chief Executive Officer

Re: Property Management Report/Minutes

Date: September 14, 2012

The Property Management Committee met on August 30, 2012. Bill Breetz (via conference call), Paddi LeShane, Brian Yeakel, Carey Redd and Mark McGovern were in attendance. The following was discussed:

Church Street Garage

- Restoration Project: The project is on schedule with a completion date of 1/30/13. A change order was received and approved for repairs to the sprinkler system stand pipe in the amount of \$9,473. The damage caused by tall vehicles hitting the pipe.

The HPA and Republic Parking are keeping the patrons aware of the construction schedule and phase changes during the construction process.

HPA is currently soliciting pricing to perform upgrades to the CSG Office which is in need of attention. Improvements will include new flooring, cabinets, ceiling and within the established \$15,000 budget.

MAT Garage

- HPA has enlisted BL Companies for the preparation of construction documents associated with the repairs to the stair towers which are leaking. An RFR will be prepared. HPA's budget for this work is \$95,000.

Morgan Street Garage

- The HPA received 4 proposals for the Lane Monitoring Camera RFR, all of which are within budget. The HPA met with all proposers and is currently working with Fuss & O'Neill to determine what system best suits our needs. A recommendation to the PM Committee, via conference call, is planned prior to the Board Meeting on

September 20. The HPA expects to make a recommendation at this meeting.

Green Initiatives

- All of the U shaped bike racks have been installed. It was reported that many have been stolen after installation. The installation is scheduled to be completed by the end of September.
- Fuss and O'Neill has completed its structural analysis and determined that installing solar power to MSG's roof is structurally feasible. The HPA is meeting with Joel Rinebold of the Connecticut Center for Advanced Technology, on, Wednesday 9/12 to seek input and guidance.

Planned Activities

- Desman and Associates has been engaged to perform a Conditions Assessments at MSG, MAT and the Library Parking Deck during the FY 2012-2013 fiscal year. This report is expected by the end of October.
- Corporation Counsel is currently reviewing the Commercial Parking Lot matter.
- The HPA is providing assistance to Roncarri Valet Parking which is interesting in using one or more on-street parking spaces as part of international Park(ing) Day on September 21. Park(ing) Day is a growing movement designed to make parking spaces temporary parks. A social area for people to meet, mingle, relax etc. will be created in the parking space.