



Approved Minutes
Friday, March 7, 2014 – 8:30 A.M.
Special Meeting of the Hartford Parking Authority Board
155 Morgan Street, Hartford, CT 06103

Commissioners Present:

Paddi LeShane, Chair

Commissioners Present via Conference Call:

Kenneth Lerman, Vice Chair

Rex Fowler, Treasurer

William Breetz, Commissioner

Mathew Jasinski, Commissioner

Also Present for HPA:

Eric Boone, CEO/Executive Director

Terry Leonowicz, Secretary to the Board

1. **Call to Order** – Ms. LeShane called the Special Meeting of the Hartford Parking Authority (HPA) to order at 2:05 P.M.
2. **Roll Call of Commissioners** – Ms. Leonowicz conducted roll call and announced there was a quorum.
3. **Recommendation for approval of Michael DesRoches as Director of Finance and Administration**

Ms. LeShane turned the meeting over to Mr. Lerman who reported on the search process for candidates for the position of Director of Finance and Administration. He explained that three (3) candidates were selected for phone interviews and two (2) of those three (3) candidates were selected for in-person interviews.

Mr. Boone stated that Mr. DesRoches was an exceptional applicant who interviewed extremely well and has a strong background in municipal finance and that he was an excellent fit for the position.

Mr. Lerman stated that he has been acquainted with Mr. DesRoches for years and knew him as a diligent professional with a great background in the finance field. The Committee's recommendation is to approve Mr. DesRoches for the position of Director of Finance and Administration.

Ms. LeShane called for a motion and a motion was made by Mr. Lerman to approve Mr. DesRoches as the new Director of Finance and Administration for the HPA effective immediately, seconded by Mr. Jasinski.

Mr. Breetz recommended that the motion be amended to state "subject to a background check", and all Commissioners were in agreement.

There was additional discussion regarding concerns raised by Mr. Fowler that Mr. DesRoches currently has a consulting business and his intention was to maintain that business while employed by HPA. Mr. Lerman stated that this could be monitored as performance criteria to be evaluated by the CEO. Mr. Boone stated that Mr. DesRoches understands HPA will be his primary responsibility and he planned to engage a partner to assist as needed, to reduce his involvement.

Mr. Fowler suggested that Mr. DesRoches's references should be checked and to inquire if outside work in any way interfered with his position at the company. It was also recommended that Mr. Boone talk to Mr. DesRoches directly and ask for a client list, to determine if any conflict of interest existed.

Mr. Jasinski recommended that a moonlighting policy be drafted for review and adoption by the Board prior to hiring Mr. DesRoches. Ms. LeShane stated that a special meeting could be scheduled as necessary to adopt the policy. All Commissioners were in agreement.

Mr. Lerman amended his motion to state "Mr. DesRoches is approved as the new Director of Finance and Administration for the HPA, contingent upon successful background and reference checks, as well as his acceptance of the conditions outlined in a soon to be adopted outside employment policy by the Board". The amended motion was seconded by Mr. Jasinski, and passed unanimously to -

VOTED: Approve the recommendation to hire Mr. DesRoches as the new Director of Finance and Administration for the HPA, contingent upon successful background and reference checks, as well as his acceptance of the conditions outlined in a soon to be adopted outside employment policy by the Board. (Ayes - LeShane, Breetz, Fowler, Lerman, Jasinski).

PUBLIC COMMENT

There were no public guests in attendance

ADJOURNMENT

Ms. LeShane called for a motion and a motion was made by Mr. Jasinski, seconded by Mr. Lerman, passing unanimously (ayes - LeShane, Breetz, Fowler, Lerman, Jasinski). The March 7, 2014 Special Meeting ended at 9:15 A.M.

Respectfully submitted,

Terry Leonowicz

Terry Leonowicz
Secretary to the Board