**To be Approved at the April 20, 2017 Regular Board Meeting**

**Unapproved Special Minutes**

**Wednesday, March 23, 2017** - **10:00 a.m.**

**Special Meeting of the Board- Hartford Parking Authority**

**11 Asylum Street, Hartford, CT 06103**

**Commissioners Present**

Rex Fowler, Commissioner

Mitchell Jackson, Commissioner

Mathew Jasinski, Commissioner

Christian Sager, Commissioner

**Also Present for HPA:**

Eric M. Boone, CEO/Executive Director

Kenya Smith, Associate Director/Director of Operations

**Guests:**

None

1. **Call to Order –** Mr. Jasinski called the March 23, 2017 Special Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 10:02 p.m.
2. **Roll Call of Commissioners –**Mrs. Smith, Madame Secretaryconducted roll call and announced there was a quorum present.
3. **Commissioner’s Comments –** Mr. Jasinski had no comments.

**PUBLIC COMMENT**– None

**REPORTS AND ACTION ITEMS**

1. **Personnel Committee**-None
2. **Finance Committee**- None
3. **Property Management Committee**- Mr. Boone

Mr. Boone discussed an overview of the contract with the City of Hartford and the Yardgoats in regards to event rates and parking. Mr. Boone noted that one street in particular, Windsor Street

would be outside of the regular policy in regards to hours of parking Monday through Friday, but covered under past policy in regards to an extension of hours to suit the needs of clear and concise signage.

Windsor street will have signage that pertains to 7 days a week parking regulations and enforcement. The 7 days a week on street parking is an extension to the normal parking enforcement and would only be on Windsor Street. All stakeholders would be notified of the enforcement change 7 days a week on Windsor Street. The signage will read as follows 4-hour parking between 8am-9pm 7 days a week on Windsor Street only.

 **VOTED:** Acceptance to create a Resolution for Windsor Street enforcement as 4-hour parking between 8am-9pm, 7 days a week, on Windsor Street only.

 (Ayes – Breetz, Fowler, Jackson, Jasinski and Sager)

1. **Bylaws and Revisions Committee** – None
2. **Marketing Committee** - None
3. **CEO Update** - None

**EXECUTIVE SESSION-** None

**ADJOURNMENT**- Mr. Jasinski polled Commissioners for further comments/questions, and hearing none, then called for a motion, a motion was made by Mr. Sager, seconded by Mr. Jackson, passing unanimously to -

**VOTED:** Adjourn the March 23, 2017 Special Board Meeting at 10:12 A.M.

 (Ayes –Fowler, Jackson, Jasinski and Sager)

Respectfully submitted,

# Kenya Smith

Ms. Kenya Smith, CCMC

Madam Secretary to the Board