

Approved Minutes
Tuesday, February 11, 2020 - 12:00 p.m.
Special Board Meeting of the Board- Hartford Parking Authority
11 Asylum Street, Hartford, CT 06103

Commissioners Present

Adam Bercowetz, Commissioner

Christian Sager, Chair

Cal Torres, Commissioner

Also Present for HPA:

Armando Gomes, CEO

John Michalik- Interim Finance Director

Kenya Smith, Associate Director/Director of Operations

Ted Sheiber, Director of On Street Operations

Guests:

James Del Visco-Counsel

1. **Call to Order** – Mr. Sager called the February 11, 2020 Special Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 12:18 p.m.
2. **Roll Call of Commissioners** – The Secretary, Mr. Mingo Gomes, (temporary acting secretary) conducted roll call, and announced that a quorum was present.
3. **Commissioner’s Comments** – Mr. Sager noted this is a special board meeting with two agenda items. First item to appoint a new board secretary. Second item financial (HPA Budget).

VOTED: To appoint Mr. Ted Sheiber as the new secretary to the Board.
(Ayes-Bercowetz, Sager and Torres)

4. **PUBLIC COMMENT** – NONE

NOTICE: HPA WILL PROMPTLY PROVIDE A COMPLETE COPY OF ANY REPORT OR OTHER DOCUMENT IDENTIFIED IN THESE MINUTES TO ANY PERSON WHO WISHES TO REVIEW THE FULL TEXT OF THE DOCUMENTATION.

5. Finance & Budget Report

1. Mr. Gomes updated the Board on the status of surface lot 1212 Main St. (parcel C)
He informed the Board that HPA will no longer have use of this surface lot for parking cars as of March 2020. Mr. Gomes stated there will be a slight loss of revenue with this loss of 1212 Main St. surface lot. Accommodations are being made to 58 Chapel St., San Juan and Ann Uccello surface parking lots to accommodate the Yard Goats game day parking. Mr. Gomes discussed he will be conducting a parking study throughout the City to identify new sources of revenue for HPA.
2. Mr. Michalik – Interim Finance Director reported on the 2020 – 2021 FY budget (See Finance report for details)
3. Discussion – HPA 401A plan, Mr. Gomes presented the Board with a memo recommending this year's contribution be increased to 10%.

VOTED: To Approve 2020 – 2021 FY Budget
(Ayes-Bercowetz, Sager and Torres)

VOTED: To Approve 401A recommendation
(Ayes-Bercowetz, Sager and Torres)

6. **CEO Update-** Mr. Gomes updated the Board on the status of hiring a paralegal and state he is still working with corporate counsel on the logistics.

ADJOURNMENT- Mr. Sager polled Commissioners for further comments/questions, and hearing none, then called for a motion, a motion was made by Mr. Sager, seconded by Mr. Bercowetz, passing unanimously to -

VOTED: Adjourn the February 11, 2020 Special Board Meeting at 12:50 P.M.
(Ayes – Bercowetz, Sager and Torres)

Respectfully submitted,

Ted Sheiber

Mr. Ted Sheiber

Secretary to the Board