



Unapproved Minutes
Tuesday, July 27, 2021 - 5:00 p.m.
Regular Meeting of the Board - Hartford Parking Authority
11 Asylum Street, Hartford, CT 06103

Commissioners Present

Adam Bercowetz, Commissioner
Zoe Chatfield, Commissioner
Christian Sager, Chair
Cal Torres, Commissioner

Also Present for HPA:

Armindo Gomes, CEO
John Michalik, Interim Finance Director
Ted Sheiber, Director of On Street Operations
James Del Visco, Corporate Counsel

Guests: None

1. **Call to Order** – Mr. Sager called the July 27, 2021, Regular Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:05p.m.
2. **Roll Call of Commissioners** – The Secretary, Mr. Sheiber, conducted roll call, and announced that a quorum was present. (Commissioner Torres joined the meeting at 5:10pm)
3. **Commissioner’s Comments** – Mr. Sager welcomed all participants and thanked everyone for their participation in this Zoom Board Meeting of the Hartford Parking Authority.
4. **PUBLIC COMMENT** – None

NOTICE: HPA WILL PROMPTLY PROVIDE A COMPLETE COPY OF ANY REPORT OR OTHER DOCUMENT IDENTIFIED IN THESE MINUTES TO ANY PERSON WHO WISHES TO REVIEW THE FULL TEXT OF THE DOCUMENTATION.

5. Approval to the Minutes for the Regular Board Meeting on June 22, 2021

Mr. Sager polled Commissioners for corrections to the minutes. There was a brief discussion on the meeting minutes, then a move to approve.

VOTED: Approval of June 22, 2021, meeting minutes.
(Ayes – Bercowetz, Chatfield, Sager)

(Commissioner Torres was not present at the time of this vote, he joined the meeting at 5:10pm)

REPORTS AND ACTION ITEMS

1. Personnel Committee – None

2. Finance Committee - Mr. Bercowetz

Mr. Bercowetz gave an overview of the June finance report. Mr. Bercowetz stated FY 2020/2021 ended on a strong note which should help moving forward in the new FY 2021/2022.

Mr. Michalik gave a detailed update on the summary of operations report. Mr. Sager had some questions on the new fiscal year's budget starting points.

Mr. Michalik stated that HPA's budget will remain flat for the first 6 months of the new FY and then increase in increments for the second half of the FY.

Mr. Sager asked if Mr. Gomes had any new information on when some of the bigger corporations might be returning to the office. Mr. Gomes stated he had no specific information at this time but feels that most will start to return in September through November.

Mr. Torres asked with entertainment returning to the city in the fall, would that add to the overall budget? Mr. Gomes stated it would have very little effect on the budget do to the fact most entertainment is on the weekends when parking is free.

VOTED: Acceptance of the June 2021 Monthly Finance Report.
(Ayes – Bercowetz, Chatfield, Sager Torres)

(See Finance Monthly Report for details)



3. Property Management Committee- Mr. Sager

Mr. Sager discussed an overview of the property management report. June was a good month overall. Tickets issued were up from May. Tickets paid were up slightly from the May numbers. The scofflaw list remains over 9,000. Tickets paid were down, this is normal for the summer months.

Mr. Sager discussed the potential loss next spring of the 58 Chapel St parking lot to development and the parking problems this could have for the Yard Goats.

He gave the board members an overview on new properties and building projects HPA is working on, along with the City and members of the business community.

(See Property Management Report for details)

4. Bylaws and Revisions Committee-None

5. Marketing Committee- None

6. CEO Update – Mr. Gomes informed the Board that he and Ms. Chatfield are discussing ways to update HPA’s communication process with the community and also working on updating the HPA web site.

ADJOURNMENT- Mr. Sager polled Commissioners for further comments/questions. Then called for a motion, a motion was made by Mr. Sager, seconded by Mr. Bercowetz, passing unanimously to: -

VOTED: Adjourn the July 27, 2021, Regular Board Meeting at 6:08 P.M.
(Ayes – Bercowetz, Chatfield, Sager, Torres)

Respectfully submitted,
Ted Sheiber
Mr. Ted Sheiber
Secretary to the Board