



RESIDENTIAL PARKING PERMIT APPLICATION

VATS Acc.# _____

Applicant Information

Date: _____ Street Address: _____
Last Name: _____ Apt #: _____
First Name: _____ Phone #: _____
Date of Birth: _____

Affiliated NRZ:

Required Documentation

1. Applicant must provide valid registration for each requested vehicle permit
2. Applicant must provide a **current** form of identification **AND** a **current** form of address verification

Proof of Identification

- CT Driver's License
- CT Issued Identification Card
- CT Social Services Assistance Card
- U.S. Passport
- U.S. Military Identification Card

Address Verification

- Previous month bill (Gas or Electric)
- Previous quarter MDC Water Bill
- Previous month Cable Bill
- Previous month mortgage statement
- Signed Lease

Permit Processing and Fees

Processing:

1. Applications will be rejected if the applicant fails to provide required documentation, has outstanding parking citations and/or has City of Hartford debt.
2. Once all matters have been resolved in regards to a rejection and verified via paid receipts, the applicant may reapply.
3. There is a limit of two (2) permits and one (1) visitor pass per residence.

Fees:

1. Each permit and/or pass costs \$25 per year and will be prorated to align with each NRZ permit renewal date.
2. Lost or stolen permits have one time replacement per year and will be recharged at the current cost.
3. Permit fees may be waived at the discretion of HPA if the applicant meets one of the following:
 - Deaf
 - Permanently and totally disabled and receiving SSA benefits
 - Permanently restricted to a wheelchair
 - Enrolled in DSS Temporary Family Assistance Program or State Assistance Administered Program
 - 65 or older and receives property tax relief
 - Owns a specially equipped vehicle to accommodate a handicapped passenger
 - Epileptic



Your Place for a Space™

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Vehicle Information

Vehicle #1

Vehicle #2

Make: _____

Make: _____

Model: _____

Model: _____

VIN: _____

VIN: _____

Plate #: _____

Plate #: _____

Reg State: _____

Reg State: _____

PLEASE READ AND SIGN:

1. Permanent permit (sticker) must be placed on your vehicle's passenger side.
2. Visitor permits must be placed on the passenger's side (dashboard) and must be visible.

APPLICANT'S SIGNATURE

PLEASE DO NOT WRITE BELOW. FOR OFFICIAL USE ONLY.

Permit #1 _____

Permit #2 _____

Visitor Pass # _____

Completed by: _____

Other/Notes:

Checked Taxes? _____

Checked Citations? _____

Date: _____

TRANSACTION NOTES:

CASH: _____

AMOUNT RECEIVED: _____

CHANGE GIVEN: _____

CHECK NO: _____

CREDIT CARD:

VISA / MC / DISC / AMEX

Failure to renew will result in citations that must be paid prior to getting a new permit!