

**Approved Minutes**  
**Tuesday, April 26, 2022 - 5:00 p.m.**  
**Regular Meeting of the Board - Hartford Parking Authority**  
**11 Asylum Street, Hartford, CT 06103**

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**Commissioners Present**

Adam Bercowetz, Commissioner - Zoom

Zoe Chatfield, Commissioner - Zoom

Christian Sager, Chair - Zoom

Cal Torres, Commissioner - Zoom

**Also Present for HPA:**

Armindo Gomes, CEO - HPA Conference Room

John Michalik, Interim Finance Director - Zoom

Ted Sheiber, Director of On Street Operations - HPA Conference Room

Katy Carpio, GM Reef Parking - HPA Conference Room

James Del Visco, Corporate Counsel - HPA Conference Room

Ciarra Minacci-Morey, Corporate Counsel - HPA Conference Room

**Guests:** None

1. **Call to Order** – Mr. Sager called the April 26, 2022, Regular Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:06p.m.
2. **Roll Call of Commissioners** – The Secretary, Mr. Sheiber, conducted roll call, and announced that a quorum was present.
3. **Commissioner’s Comments** – Mr. Sager welcomed all participants and thanked everyone for their participation in this Board Meeting of the Hartford Parking Authority.
4. **PUBLIC COMMENT** – None

**NOTICE: HPA WILL PROMPTLY PROVIDE A COMPLETE COPY OF ANY REPORT OR OTHER DOCUMENT IDENTIFIED IN THESE MINUTES TO ANY PERSON WHO WISHES TO REVIEW THE FULL TEXT OF THE DOCUMENTATION.**

**5. Approval to the Minutes for the Regular Board Meeting on February 22, 2022**

Mr. Sager polled Commissioners for corrections to the minutes. There was a brief discussion on the meeting minutes, then a move to approve.

**VOTED:** Approval of February 22, 2022, meeting minutes.  
(Ayes – Bercowetz, Chatfield, Sager, Torres abstain)

**REPORTS AND ACTION ITEMS**

**1. Personnel Committee** – None

**2. Finance Committee** - Mr. Bercowetz

Mr. Bercowetz gave an overview of the March budget numbers stating that March was a good month overall. He said that HPA started the FY off very conservatively and as the year progressed, we had a small surplus and should meet the projected budget by the end of the FY 2021/2022.

Mr. Michalik informed the board that HPA has met its budget goals to the city for the last 3 quarters. He said our cash flow has remained steady and we should meet all our obligations to the city.

Mr. Bercowetz moved to accept the February 2022 monthly finance report 2<sup>nd</sup> by Mr. Sager.

Mr. Bercowetz moved to accept the March 2022 monthly finance report 2<sup>nd</sup> by Mr. Sager.

**VOTED:** Acceptance of the February 2022 Monthly Finance Report.  
(Ayes – Bercowetz, Chatfield, Sager, Torres abstain)

**VOTED:** Acceptance of the March 2022 Monthly Finance Report.  
(Ayes – Bercowetz, Chatfield, Sager, Torres)

*(See Finance Monthly Report for details)*

**3. Property Management Committee- Mr. Sager**

Mr. Sager gave an overview on the Republic update report stating March was a good month. Tickets issued were up, boots were up, and citation amounts collected were up over the last 2 months.

There were no changes at 58 Chapel, 141 Sheldon and 166 Sheldon parking lots.

There was a discussion on preparing the Rensselaer parking lot and what will need to be repaired before we can start parking cars in the lot.

There was a discussion on the contract with Rensselaer and some questions for Corporate Counsel.

Mr. Sager gave an update on the On Street Operations report. Commissioners Chatfield and Torres had some question on ticketing.

Mr. Sager reported that the Mural project has started at the MAT garage and the Parkville garage project is moving forward better than expected.

*(See Property Management Report for details)*

**4. Bylaws and Revisions Committee-None**

**5. Marketing Committee- None**

**6. CEO Update – None**

**ADJOURNMENT**- Mr. Sager polled Commissioners for further comments/questions. Then called for a motion, a motion was made by Mr. Sager, seconded by Ms. Chatfield passing unanimously to:

**VOTED:** Adjourn the April 26, 2022, Regular Board Meeting at 6:11 P.M.

(Ayes – Bercowetz, Chatfield, Sager, Torres)

Respectfully submitted,

*Ted Sheiber*

Mr. Ted Sheiber

Secretary to the Board