

**Approved Minutes**  
**Tuesday, July 26, 2022 - 5:00 p.m.**  
**Regular Meeting of the Board - Hartford Parking Authority**  
**11 Asylum Street, Hartford, CT 06103**

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**Commissioners Present**

Adam Bercowetz, Commissioner - Zoom  
Zoe Chatfield, Commissioner - Zoom  
Christian Sager, Chair – HPA Conference Room  
Cal Torres, Commissioner – HPA Conference Room

**Also Present for HPA:**

Armindo Gomes, CEO - HPA Conference Room  
John Michalik, Interim Finance Director – Not Present  
Ted Sheiber, Director of On Street Operations - HPA Conference Room  
Katy Carpio, GM Reef Parking – Zoom  
James Del Visco, Corporate Counsel - HPA Conference Room

**Guests:** None

1. **Call to Order** – Mr. Sager called the July 26, 2022, Regular Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:06p.m.
2. **Roll Call of Commissioners** – The Secretary, Mr. Sheiber, conducted roll call, and announced that a quorum was present.
3. **Commissioner’s Comments** – Mr. Sager welcomed all participants and thanked everyone for their participation in this Board Meeting of the Hartford Parking Authority.
4. **PUBLIC COMMENT** – None

**NOTICE: HPA WILL PROMPTLY PROVIDE A COMPLETE COPY OF ANY REPORT OR OTHER DOCUMENT IDENTIFIED IN THESE MINUTES TO ANY PERSON WHO WISHES TO REVIEW THE FULL TEXT OF THE DOCUMENTATION.**

**5. Approval to the Minutes for the Regular Board Meeting on May 24, 2022**

Mr. Sager polled Commissioners for corrections to the minutes. There was a brief discussion on the meeting minutes, then a move to approve.

**VOTED:** Approval of May 24, 2022, meeting minutes.  
(Ayes – Bercowetz, Chatfield, Sager) (Torres Abstain)

**REPORTS AND ACTION ITEMS**

**1. Personnel Committee – None**

**2. Finance Committee - Mr. Bercowetz**

Mr. Bercowetz gave an overview of the May budget numbers stating that May was a good month overall. Mr. Bercowetz stated that June's budget numbers are not ready for review due to the fiscal year end closing. Mr. Gomes added we should end the year above budget and are predicting a good year overall. Budget money will be added to the R&R fund for repairs to the library and MAT garages. Mr. Bercowetz call for a motion to approve the May financial report 2<sup>nd</sup> by Mr. Torres.

**VOTED:** Acceptance of the May 2022 Monthly Finance Report.  
(Ayes – Bercowetz, Chatfield, Sager) (Torres Abstain)

*(See Finance Monthly Report for details)*

**3. Property Management Committee- Mr. Sager**

Mr. Sager gave an overview on the Republic update report stating June was relatively strong. Tickets issued were off due to June being typically a slow month when a lot of people are on vacation. We are still struggling from a staffing issue. Mr. Sager expressed concern about the number of tickets being dismissed by the hearing officers. Mr. Gomes stated he is working with corporate council on training the new hearing officers.

The Rensselaer parking contract starts on August 1<sup>st</sup>, and we are preparing to make improvements to the lot.

No Changes to 58 Chapel or the Sheldon St. lots.

Library parking lot: The city has approved CIP money for repairs needed at this lot.

MAT garage: Negotiating new contracts which include a structured number of monthly and moteling operation.

Parkville Garage: No new updates.

*(See Property Management Report for details)*

**4. Bylaws and Revisions Committee-None**

**5. Marketing Committee- Ms. Chatfield is working with Mingo & Tod reviewing the current website to update its look and content.**

**6. CEO Update – None**

**ADJOURNMENT**- Mr. Sager polled Commissioners for further comments/questions. Then called for a motion, a motion was made by Mr. Sager, seconded by Mr. Torres passing unanimously to:

**VOTED:** Adjourn the July 26, 2022, Regular Board Meeting at 6:16 P.M.  
(Ayes – Bercowetz, Chatfield, Sager, Torres)

Respectfully submitted,  
*Ted Sheiber*  
Mr. Ted Sheiber  
Secretary to the Board