



Your Place for a Space™

RESIDENTIAL PARKING PERMIT APPLICATION

VATS Acc.# _____

Applicant Information

Date: _____

Street Address: _____

Last Name: _____

Apt #: _____

First Name: _____

Phone #: _____

Affiliated NRZ: _____

Email Address: _____

Required Documentation

1. Applicant must provide valid vehicle registration for each requested permanent permit.
2. Applicant must provide a **current** form of identification **AND** a **current** form of address verification listed below:

Proof of Identification

- CT Driver's License
- CT Issued Identification Card
- CT Social Services Assistance Card
- U.S. Passport
- U.S. Military Identification Card

Address Verification

- Previous Month Bill (Gas or Electric)
- Previous Quarter MDC Water Bill
- Previous Month Cable Bill
- Previous Month Mortgage Statement
- Signed Lease

Permit Processing and Fees

Processing:

1. No resident parking permit shall be issued to any applicant who is not current on property taxes, parking citations, or any other financial obligation due to the City or the Hartford Parking Authority.
2. Once all financial obligations have been resolved and verified via paid receipts, the applicant may reapply.

Fees:

1. Each permit costs \$25 per year and will be prorated to align with each NRZ permit renewal date.
2. Lost or stolen permits may be replaced one time per year and will be recharged at the same cost.
3. Permit fees may be waived at the discretion of HPA if the applicant meets one of the following:
 - Deaf
 - Permanently and totally disabled and receiving SSA benefits
 - Permanently restricted to a wheelchair
 - Enrolled in DSS Temporary Family Assistance Program or State Assistance Administered Program
 - 65 or older and receives property tax relief
 - Owns a specially equipped vehicle to accommodate a handicapped driver or passenger
 - Epileptic



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Vehicle Information

Vehicle #1

Vehicle #2

Make: _____

Make: _____

Model: _____

Model: _____

Color and Year: _____

Color and Year: _____

Plate #: _____

Plate #: _____

Reg State: _____

Reg State: _____

PLEASE READ AND SIGN:

- 1. Permanent permit (sticker) must be placed on your vehicle's passenger side.
- 2. Visitor permits must be placed on the passenger's side (dashboard) and must be visible.
- 3. If the windshield of the vehicle is dark tinted and the permit is not visible, you will be subject to a parking citation.

APPLICANT'S SIGNATURE

PLEASE DO NOT WRITE BELOW. FOR OFFICIAL USE ONLY.

Permit #1 _____

Permit #2 _____

Visitor Permit # _____

Completed by: _____

Other/Notes:

Checked Taxes? _____

Checked Citations? _____

Date: _____

TRANSACTION NOTES:

CASH: _____

AMOUNT RECEIVED: _____

CHANGE GIVEN: _____

CHECK NO: _____

CREDIT CARD:

VISA / MC / DISC / AMEX

HPA - Updated on 12/29/2023

Failure to renew will result in citations that must be paid prior to getting a new permit!