



**Approved Minutes**  
**Tuesday, June 25<sup>th</sup>, 2024 - 5:00 p.m.**  
**Regular Meeting of the Board - Hartford Parking Authority**  
**11 Asylum Street, Hartford, CT 06103**

**Commissioners Present**

Adam Bercowetz, Commissioner – Zoom  
Zoe Chatfield, Commissioner – Zoom  
Calixto Torres, Commissioner – HPA Conference Room

**Also Present for HPA:**

Jill Turlo, CEO – HPA Conference Room  
John Michalik, Finance Manager – Zoom  
Shandia Drummond-Butt, Director of Operations – HPA Conference Room  
Kay Al Mannai, Director of Strategic Growth – HPA Conference Room  
Veronica Padilla, Reimagined General Manager – HPA Conference Room

**1. Call to Order**

Commissioner Torres called the June 25<sup>th</sup>, 2024, Regular Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:02 p.m.

**2. Roll Call of Commissioners**

The Board Secretary, Mrs. Drummond-Butt, conducted roll call and announced that a quorum was present.

**3. Approval of the Minutes for the Regular Board Meeting on May 28<sup>th</sup>, 2024**

Mr. Torres polled commissioners for corrections to the minutes. As there were no corrections presented, Mr. Torres moved to approve the minutes.

**VOTED:** Approval of May 28th, 2024, Regular Board Meeting Minutes, seconded by Mr.  
Bercowetz.

(Ayes – Bercowetz, Chatfield, Torres)

**4. Public Comment – None**

**5. Reports and Action Items**

**Personnel Committee** – Mr. Torres

- None



**Finance Committee** – Mr. Bercowetz

- Acceptance of Monthly Finance Report for May 2024

The May 2024 financials were presented to the Board and noted that it was another strong month beating out the prior month. It was also stated we are looking at a year-end surplus. Mr. Torres moved to accept the May 2024 Monthly Finance Report.

**VOTED:** Acceptance of the May 2024 Monthly Finance Report, seconded by Mr. Bercowetz.  
(Ayes – Chatfield, Bercowetz, Torres)

*(See Monthly Finance Report for details).*

**Property Management Committee** - Mr. Sager

- Property Management Report

HPA CEO, Jill Turlo, presented updates regarding Wednesday Sanitation route being complete, and advised that she met with the Mayor's office on possible next steps in this project. Added items of discussion for the next Property Management Report will be Irving St RPP, Albany Ave Surface Lot Development, and Thursday Sanitation Signage Updates.

We discussed the next steps of the Parking Study that was performed, and the study will be sent to Development Services for determination and funding. Regarding the MAT Garage, the HPA Director of Strategic Growth, Kay, will be presenting a plan to the Board at a later meeting.

*(See Property Management Report for details).*

**Bylaws and Revisions Committee** – Mr. Bercowetz

- None

**Marketing Committee** – Ms. Chatfield

- None

**CEO Update** – Ms. Turlo

- Ms. Turlo updated the Board on the City Council's interest in expanding the HPA's Authority, such as enforcing for vehicles parked on lawns and parking enforcement in City parks. Ms. Chatfield



11 Asylum Street, 2<sup>nd</sup> Floor, Hartford, CT 06103

T: (860) 757-0720

www.hartfordparking.com

discussed the current zoning enforcement process and possible concerns. Mr. Torres brought up strengthening the City partnership between HPA and HPD for future enforcement support.

Mr. Torres gave accolades to the HPA Senior Facilities Manager, Nini Sanchez, on a review that was given about the experience of a parking patron at the MAT garage,

**ADJOURNMENT** – Mr. Torres made a motion to adjourn the meeting.

**VOTED:** Adjourn the June 25<sup>th</sup>, 2024, Regular Board Meeting at 5:45 pm, seconded by Ms. Chatfield.

(Ayes – Bercowetz, Chatfield, Torres)

Respectfully submitted,

*Shandia Drummond-Butt*

Mrs. Shandia Drummond-Butt

Secretary to the Board

**NOTICE: HPA WILL PROMPTLY PROVIDE A COMPLETE COPY OF ANY REPORT OR OTHER DOCUMENT IDENTIFIED IN THESE MINUTES TO ANY PERSON WHO WISHES TO REVIEW THE FULL TEXT OF THE DOCUMENTATION.**