



Approved Minutes
Tuesday, January 9th, 2023 - 5:00 p.m.
Special Meeting of the Board - Hartford Parking Authority
11 Asylum Street, Hartford, CT 06103

Commissioners Present:

Adam Bercowetz, Commissioner - Zoom

Zoe Chatfield, Commissioner - Zoom

Christian Sager, Commissioner - Zoom

Cal Torres, Commissioner – Zoom – *Joined Meeting at 5:15 pm

Also Present for HPA:

Jill Turlo, CEO - Zoom

John Michalik, Finance Manager – Zoom

Shandia Drummond-Butt, Director of Operations – HPA Conference Room

Kenny Gonzalez, Director of Business Development - HPA Conference Room

James Del Visco, Corporate Counsel - Zoom

1. **Call to Order**

Mr. Sager called the January 9th, 2023, Special Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:13 pm.

2. **Roll Call of Commissioners**

The board secretary, Mrs. Drummond-Butt, conducted roll call and announced that a quorum was present.

Finance Committee

- Discussion of FY2024/25 budget

Mr. Bercowetz and Mr. Michalik presented the FY2025 Budget proposal in preparation for the City submittal schedule.

Mr. Sager questioned the lack of aggressive budgeting in regards to DONO and Rensselaer Lot revenue. Mr. Sager proposed that around September of 2024, to consider other expenses for the next fiscal year that are not in correspondence with the assumptive budget, specifically for non-ongoing expenses. Mr. Torres suggested that “replacement costs” and “technology costs” be added to the next fiscal proposal to allow for better operational budgeting.



After some conversation around the assumptions that went into the budget proposal, Mr. Sager moved to adopt the budget as proposed.

- Acceptance of FY2024/25 budget

VOTED: Acceptance of the FY2024/25 budget by Mr. Michalik, seconded by Mr. Bercowetz
(Bercowetz, Chatfield, Sager, Torres)

(See FY2025 Budget for details).

3. **Adjournment** – Mr. Sager made a motion to adjourn the meeting.

VOTED: Adjourn the January 9th, 2024 Special Board Meeting at 5:57pm, seconded by Mr.
Bercowetz.
(Bercowetz, Chatfield, Torres, Sager)

Respectfully submitted,
Shandia Drummond-Butt
Mrs. Shandia Drummond-Butt
Secretary to the Board

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