



Approved Minutes
Tuesday, January 7th, 2025 - 5:00 p.m.
Special Meeting of the Board - Hartford Parking Authority
11 Asylum Street, Hartford, CT 06103

Commissioner's Present:

Amir Johnson, Commissioner - Zoom
Zoe Chatfield, Commissioner - Zoom
Jack Sullivan, Commissioner - Zoom
Cal Torres, Commissioner – Zoom

Also Present for HPA:

Jill Turlo, CEO - Zoom
John Michalik, Finance Manager – Zoom
Shandia Drummond-Butt, Director of Operations – Zoom
Kay Al Mannai, Director of Strategic Growth- Zoom
James Del Visco, Corporation Counsel – Zoom
Natalie Reichle, Corporation Counsel - Zoom

1. **Call to Order**

Ms. Chatfield called the January 7th, 2025, Special Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:05 pm.

2. **Roll Call of Commissioners**

The board secretary, Mrs. Drummond-Butt, conducted a roll call and announced that a quorum was present. Mr. Johnson became present and joined the quorum at 5:20 pm.

Finance Committee

- Discussion of FY2025/26 budget

Mrs. Al Mannai and Mr. Michalik presented the FY2025/26 Budget proposal in preparation for the City submittal schedule. The team discussed the budget review, with a focus on the changes made since the last meeting. They explained the new comprehensive preventive maintenance budget and the decision to retain more funds for phase one of major repairs at the MAT Garage. They also highlighted that this change significantly reduced the bottom line, which now covers the debt service and depreciation expenses on parking-related assets.

The Board acknowledged the efforts of the Finance Committee, particularly John and Kay, in preparing the budget.



After a brief conversation around the assumptions that went into the budget proposal, Mr. Sullivan moved to adopt the budget as proposed.

- Acceptance of FY2025/26 budget

VOTED: Acceptance of the FY2025/26 proposed budget by Mr. Michalik and Ms. Al Mannai, seconded by Mr. Torres
(Chatfield, Torres, Sullivan, Johnson)

(See FY2025/26 Budget for details).

3. **Adjournment** – Ms. Chatfield declared the meeting adjourned the meeting at 5:30 pm.

Respectfully submitted,
Shandia Drummond-Butt
Mrs. Shandia Drummond-Butt
Secretary to the Board

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