



11 Asylum Street, 2<sup>nd</sup> Floor, Hartford, CT 06103

860.757.0720

[www.hartfordparking.com](http://www.hartfordparking.com)

## **HARTFORD PARKING AUTHORITY Special Board Meeting**

Monday, December 8<sup>th</sup>, 2025, at 5:30pm

\*Virtual via Zoom\*

### **Approved Minutes**

#### **Commissioners Present**

Zoë Chatfield, Board Chair – Remote via Zoom

Amir Johnson, Commissioner – Remote via Zoom

Jack Sullivan, Commissioner – Remote via Zoom

#### **Also Present for HPA:**

Kay Al Mannai, Interim CEO & CFO – Remote via Zoom

Jill Turlo, COO – Remote via Zoom

Natalie Reichle, Corporation Counsel – Remote via Zoom

Elaina Rodriguez, Administrative Assistant – Remote via Zoom

#### **1. Call to Order**

Ms. Chatfield called the December 8th, 2025, Special Board Meeting of the Hartford Parking Authority (“Authority” or “HPA”) to order at 5:35pm.

#### **2. Roll Call of Commissioners**

The Board Secretary, Ms. Turlo, conducted a roll call and announced that a quorum was present.

#### **3. Reports and Action Items**

##### **Personnel Committee**

Ms. Chatfield explained the need to create a Personnel Search Committee to allow Board members to meet and discuss the selection process for the next Chief Executive Officer of the Hartford Parking Authority.

- Vote to create a Personnel Search Committee for New Chief Executive Officer.



*Your Place for a Space™*

11 Asylum Street, 2<sup>nd</sup> Floor, Hartford, CT 06103

860.757.0720

[www.hartfordparking.com](http://www.hartfordparking.com)

Ms. Chatfield made a motion to create a Personnel Search Committee for the role of Chief Executive Officer.

**VOTED:** Acceptance of the Motion to create a Personnel Search Committee for the role of Chief Executive Officer, seconded by Mr. Johnson.  
(Ayes – Sullivan, Johnson, Chatfield)

- Vote to appoint Board Members to the newly established Personnel Search Committee.

Ms. Chatfield made a motion to appoint herself to the Personnel Search Committee for New Chief Executive Officer.

**VOTED:** Acceptance of the vote to appoint Ms. Chatfield to the Personnel Search Committee for New Chief Executive Officer, seconded by Mr. Johnson.  
(Ayes – Sullivan, Johnson, Chatfield)

Ms. Chatfield made a motion to appoint Mr. Johnson to the Personnel Search Committee for New Chief Executive Officer.

**VOTED:** Acceptance of the vote to appoint Mr. Johnson to the Personnel Search Committee for New Chief Executive Officer, seconded by Mr. Johnson.  
(Ayes – Sullivan, Johnson, Chatfield)

Ms. Chatfield made a motion to appoint Mr. Sullivan to the Personnel Search Committee for New Chief Executive Officer.

**VOTED:** Acceptance of the vote to appoint Mr. Sullivan to the Personnel Search Committee for New Chief Executive Officer, seconded by Mr. Johnson.  
(Ayes – Sullivan, Johnson, Chatfield)

Ms. Chatfield made a motion to appoint Mr. Torres to the Personnel Search Committee for New Chief Executive Officer.

**VOTED:** Acceptance of the vote to appoint Mr. Torres to the Personnel Search Committee for New Chief Executive Officer, seconded by Mr. Johnson.  
(Ayes – Sullivan, Johnson, Chatfield)

Ms. Chatfield made a motion to appoint Mr. Sager to the Personnel Search Committee for New Chief Executive Officer, but did not receive a second. Consequently, the motion failed.

**ADJOURNMENT** – Ms. Chatfield made a motion to adjourn the meeting.



*Your Place for a Space™*

11 Asylum Street, 2<sup>nd</sup> Floor, Hartford, CT 06103

860.757.0720

[www.hartfordparking.com](http://www.hartfordparking.com)

**VOTED:** Adjourn December 8<sup>th</sup>, 2025, Special Board Meeting at 5:45pm, seconded by Mr. Johnson.

(Ayes – Sullivan, Johnson, Chatfield)

Respectfully submitted,

*Jill Turlo*

Jill Turlo

Secretary to the Board

**NOTICE: HPA WILL PROMPTLY PROVIDE A COMPLETE COPY OF ANY REPORT OR OTHER DOCUMENT IDENTIFIED IN THESE MINUTES TO ANY PERSON WHO WISHES TO REVIEW THE FULL TEXT OF THE DOCUMENTATION.**